

Helpful Information for Finding a Lab Facility

FNDH 342 – Food Production Management

- The course objectives are only successfully achieved with a quality laboratory experience.
- It is impossible to mimic the knowledge and skills learned in a hands-on environment through any type of technology.

Why do I need a lab facility?

- Start early!
- We generally recommend you begin thinking a semester prior to taking the class.

▪ Note: Your facility needs to be approved by Dr. Whitehair prior to the first day of class.

When should I start looking for a lab facility?

1. Brainstorm a list of potential facilities in your area:
 - College/University Foodservice
 - K-12 Foodservice
 - Retirement Community
 - Extended Care or Assisted Living Facilities
 - Hospital
 - Large Child Care Operations
 - Business/Industry Cafeterias
 - Community Kitchens or Meals-on-Wheels Programs

How do I begin finding a facility?

2. Prioritize your list and begin calling the foodservice operations to set-up an appointment to meet and discuss your needs.

- Do your research on their facility.
- Show interest in their facility and how this experience will help you develop.
- If an in person meeting is scheduled, dress professionally and be on time.

How do I begin finding a facility?

- Make sure they:
- Use standardized recipes.
 - Have a variety of large equipment.
 - Prepare at least some of their menu from scratch. (not all just heat and serve)
 - Feed a minimum of 50 people per meal.

3. While discussing the possibility with them, interview them as well to make certain it is a good fit.

- Share the Lab Sponsor's Packet with them.
- Complete the [Lab Facility Approval Form Submission](#)
- Inform them that you will be submitting this information to your instructor for approval.

How do I begin finding a facility?

4. Once you have heard from Dr. Whitehair that your site is approved:

- Have the sponsor sign the form at the end of the Lab Sponsor's Packet.
- You, as the student, then need to sign the agreement at the bottom.
- Submit this form via [Student-Sponsor Agreement Submission](#)

My site is approved, now what?

[Lab Facility Approval Form Submission](#)

[Student-Sponsor Agreement Submission](#)

[Serv-Safe Certification Submission](#)

Note: These links can also be found on the Global Campus and Dietetics' Student information pages.

So, what's due prior to the first day of class?



**Feel free to reach out
to Dr. Whitehair with
any questions.**

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**I do keep track of locations past students have used
and may be able to provide some suggestions if you are
having trouble.**