Helpful Information for Finding a Lab Facility

FNDH 342 – Food Production Management

- The course objectives are only successfully achieved with a quality laboratory experience.
- It is impossible to mimic the knowledge and skills learned in a hands-on environment through any type of technology.

Why do I need a lab facility?

- Start early!
- We generally recommend you begin thinking a semester prior to taking the class.
- Note: Your facility needs to be approved by Dr. Whitehair prior to the first day of class.

When should I start looking for a lab facility?

1. Brainstorm a list of potential facilities in your area:
   - College/University Foodservice
   - K-12 Foodservice
   - Retirement Community
   - Extended Care or Assisted Living Facilities
   - Hospital
   - Large Child Care Operations
   - Business/Industry Cafeterias
   - Community Kitchens or Meals-on-Wheels Programs

How do I begin finding a facility?
2. Prioritize your list and begin calling the foodservice operations to set-up an appointment to meet and discuss your needs.
   - Do your research on their facility.
   - Show interest in their facility and how this experience will help you develop.
   - If an in person meeting is scheduled, dress professionally and be on time.

How do I begin finding a facility?
Make sure they:
- Use standardized recipes.
- Have a variety of large equipment.
- Prepare at least some of their menu from scratch. (not all just heat and serve)
- Feed a minimum of 50 people per meal.

3. While discussing the possibility with them, interview them as well to make certain it is a good fit.
   - Share the Lab Sponsor’s Packet with them.
   - Complete the Lab Facility Approval Form Submission
   - Inform them that you will be submitting this information to your instructor for approval.

How do I begin finding a facility?

4. Once you have heard from Dr. Whitehair that your site is approved:
   - Have the sponsor sign the form at the end of the Lab Sponsor’s Packet.
   - You, as the student, then need to sign the agreement at the bottom.
   - Submit this form via Student-Sponsor Agreement Submission

My site is approved, now what?

Lab Facility Approval Form Submission
Student-Sponsor Agreement Submission
Serv-Safe Certification Submission

So, what's due prior to the first day of class?

Note: These links can also be found on the Global Campus and Dietetics' Student information pages.
Feel free to reach out to Dr. Whitehair with any questions.

stirtz@ksu.edu

I do keep track of locations past students have used and may be able to provide some suggestions if you are having trouble.